

THEMBANI ANITA NYATHI

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Summerfields Estate, Centurion, 0187

PROFESSIONAL SUMMARY

LLB graduate seeking a responsible career opportunity to fully utilize my knowledge and skills while making significant contribution to the success of the company. Possesses excellent communication skills and unrelenting desire to learn, with the ability to work effectively in a team environment

EXPERIENCE

Cashier, Mochachos Restaurant
June 2023

April 2023 –

- Balanced cash drawer at the beginning and end of each shift
- Processed customer transactions accurately and effectively using a point-of-sale system
- Provided exceptional customer service and resolved issues promptly
- Collaborated with team members to ensure seamless operations and customer satisfaction
- Maintained a clean and organized work environment

EDUCATION

LLB (Bachelor of Laws)
University of South Africa

2024

SKILLS

Soft skills

- Effective communication
- Problem-solving
- Time management
- Attention to detail
- Collaboration and teamwork

Technical skills

- Soldering
- Maintenance
- Troubleshooting
- Components replacement (Screens, batteries, charging ports and cameras)

EXTRA CURRICULAR ACTIVITIES

Bowmans South Africa Commercial Law Job Simulation on Forge

- Completed a commercial law job simulation for Bowmans which involved advising various hypothetical clients on complex commercial law topics.
- Researched and drafted memos regarding a client exchanging assets for a loan and determined any risks or concerns related to the transfer of these assets.
- Practiced initiating a claim for a client including preparing summons and determining

jurisdiction.

- Analyzed a potential acquisition to determine legality and its effect on the market and provided advice to the client on potential negative public interest concerns

PROJECTS

Cellphone Repair.

2025

Successfully resolved common problems including screen damage, battery malfunctions, speaker problems and charging ports

CERTIFICATES

Microsoft 101 – WSU

Microsoft Digital Literacy – WSU

Digital Marketing

- An introduction to Digital Marketing: online marketing strategies, social media tactics and social media platforms.

Web Whiz

- Learnt how to create a Web Page using HTML

Introduction to Digital Entrepreneurship for Existing Business

- Developed digital skills on how to explore, start, run and grow a digital enterprise

Bowmans Commercial Law Job Simulation Certificate

Over the period of March 2022, I have completed tasks in:

- General finance: Security in a loan facility
- Mergers and acquisitions: Electronic signatures in South Africa
- Employment: Retrenchment proceedings in terms of section 189A of the South African Labour Relations Act 66 of 1995
- Litigation: Initiating proceedings, understanding the rationale behind court documents and scheduling timelines
- Competition: Draft a memorandum giving competition law advice for a potential merger

TEFL Certificate

REFERENCES

Mochachos Restaurant Junior Manager: Mr Abed Singh

Contact Number: 0691938254

Mentor: Mr Bongani Manqele

Contact number: 0729740028

Email: phakathib@gmail.com